

ASSISTED LIVING FACILITY EVALUATION CHECKLIST

Facility Name: _____
Contact Name: _____
Address: _____
Telephone: _____

Questions for your telephone call	YES	NO
Are all rooms private?		
Do any units have kitchens or kitchenettes?		
Are special care units available, such as for individuals with Alzheimer's disease or dementia?		
Is a contract available that details all fees, services, and admission and discharge policies?		
Are additional services available on the same campus if needs change?		
Can residents choose their own doctors, therapists, and pharmacies?		
Is there a written care plan for each resident?		
What role does the resident have in developing the care plan?		
What different sizes and types of units are available?		
How many living units are in the facility?		
Does the facility provide EMSA/TotalCare ambulance service membership?		
How does the facility bill for services?		
What happens if a resident runs out of money?		
Under what conditions would a resident have to leave the facility?		

YOUR VISIT

Date(s) visited: _____ Is this your first visit? Second visit? Third visit?
 Day of the week: _____ Circle: Morning Afternoon Evening

Is the contract easy to read?		
Do you understand everything in it?		
What are the entrance fees?		
What is the monthly rent?		
What is the security deposit?		
Are deposits refundable?		
Circle the utilities that are included: Electricity Gas Phone Cable Other		
How are rate increases handled?		
How are late payments handled?		



LIFE Senior Services

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Services and Amenities	YES	NO
What specific services are available?		
Are the services included in the fee?		
If there is an additional cost, how much is it?		
How often are services provided?		
What health care services are provided?		
Are linens/laundry provided?		
Are transportation services provided?		
Are all meals served seven days a week? If not, circle which are: Breakfast Lunch Dinner Snacks?		
When and where are meals served?		
What levels of care are addressed in the contract?		
Who determines level of care?		
Are there services for each level?		
Can residents have personal furniture?		
Can residents come and go at will?		
Can residents have pets?		
Can personal visitors come and go at will?		
Does the facility offer worship services?		
Is there a parking fee for residents? Visitors?		

General Questions	YES	NO
Is the facility clean? Cheerful?		
Is there friendly interaction between the staff and residents?		
Do the residents look happy? Are they up and about?		
Is there an emergency generator or alternate power source?		
Is the floor plan logical and easy to follow?		
Are rooms large enough for a resident's needs?		
Is smoking allowed? Where?		
Does the facility offer worship services? When? What kind?		
Can residents have pets? Restrictions?		
Circle common areas in the facility: Living Room Den Library Snack Area Game Room Other		
Circle special services available: Bank Café Beauty Salon Exercise Other		

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